



**SACRED HEART CATHOLIC CHURCH**  
**440 NE ASH STREET**  
**PULLMAN WA 99163**  
[www.sacredheartpullman.org](http://www.sacredheartpullman.org)

5 February 2014

### Policy for Media, Advertising, and Public Statements

1. Any statements made to the media regarding Sacred Heart Catholic Church, its committees, groups or activities will come from the Pastor or his delegate.
2. All advertisements and/or public statements by any committee or group sponsored by Sacred Heart Catholic Church must be approved by the pastor at least two weeks prior to the intended date of publication.
  - a. Any event sponsored by a Sacred Heart Catholic Church committee or group which involves a speaker or program from outside of the Diocese of Spokane must meet diocesan guest speaker guidelines in accordance with diocesan policy (Policy 3.03.05 Guest Speaker Policy).
3. This policy includes all forms of print and/or electronic media as well as the weekly bulletin. Bulletin announcements and/or advertisements must be submitted no later than one week prior to publication for approval.